

INSTRUCTION SHEET

2026 APPLICATION PROCEDURES

Individuals applying for a 2026 Skadden Fellowship should apply by emailing **PDF files** containing:

1) the fellowship application form and 2) the supporting materials and 3) signed certifications.

1) Fellowship application form

Please note: The application must be filled out electronically, and the copy you send to us should be electronically readable, not be a scan. The essay font size should not be larger than 11pt. We ask that you keep your essays to a maximum of 400 words and the synopsis of project to a maximum of 50 words. No citations or footnotes are needed.

2) Supporting Materials

Please note: this PDF should be assembled in the order indicated below. All letters should be in PDF format.

a) **Commitment letter from potential host organization addressed to the Skadden Foundation**
Optional: Coalition letter(s), if applicable, should be placed behind the commitment letter.

b) **Two letters of recommendation addressed to the Skadden Foundation, one each from:**

- (i) a former supervisor or employer; and
- (ii) a law school professor

If a recommender wishes to submit the recommendation confidentially, they may email it in PDF format to skadden.foundation@skadden.com by September 19, 2025, 11:59 pm. If this is the case, please note the recommender's name in your email to the Foundation.

c) **Law school transcript:** The transcript may be official or unofficial, as long as it is legible. If you are in a joint degree program, please include your transcript for both programs.

d) **Resume:** May exceed one page.

e) **Other:**

- (i) Optional – You may attach additional materials that relate directly to your project or tell us more about your interest in pursuing a full-time career in public interest law, but it is not necessary to do so. Additional materials may include, but are not limited to, a recent, local article that specifically discusses the needs of your client population.
- (ii) Applicants who are recent law school graduates should include materials in their applications demonstrating a commitment to pursuing a full-time career in public interest law.

3) Two certifications

Please note: Each field must be filled and cannot be left blank, one each signed by:

- (i) the applicant; and
- (ii) the host organization.

Please email your application to skadden.foundation@skadden.com by September 19, 2025, 11:59 pm your time zone.

- Title the email "[Your Name] — Fellowship Application" Label the attachments:
 - "[Your Last Name], [Your First Name] Application"
 - "[Your Last Name], [Your First Name] Materials" and
 - "[Your Last Name], [Your First Name] Certifications"
- Do not include this instruction sheet in your pdfs

Any applicants who may need assistance or reasonable accommodations in the application process should contact Kathy Quijije at kathy.quijije@skadden.com or (212) 735-5176.